Job Description:

1. Contact department supervisors and remind them of needed NIMS/ICS compliance.
    a. The National Incident Management System is a collection of principles and methods that can be utilized by local, state, federal emergency managers as well as the private sector and NGOs. NIMS aims to better improve the nation's response to emergencies. Its goal is a better system that can more efficiently allocate resources in the event of a disaster and facilitate cooperation among diverse entities and agencies.

2. Distributes information regarding ARES.
    a. Amateur radio, also known as ham radio, is the use of radio frequency spectrum for purposes of non-commercial exchange of messages, wireless experimentation, self-training, private recreation, contesting, and emergency communication.

3. Coordinate <u>annual</u> storm spotter training with National Weather Service.

4. Coordinates with Milam County Health Department to see that all first responders have identification badges.

5. COG member

6. Represents Milam County on Homeland Security Advisory Committee

7. Support and train Community Emergency Response Team

8. Coordinate with the six Milam County ISD emergency plans

9. Oversees Motorola radio system with Sheriff

10. Sends updates on training for CodeRed/OnSolve
    a. CodeRed/OnSolve is cloud based communication software that delivers critical notifications and alerts.

11. Liaison with 911 Oversight Committee
    a. Coordinates meetings

12. Emergency Management Grants:
    a. Liaison to District Coordinator
    b. Coordinates Meetings

Must pass a background check and drug test.

Applications are available for pick-up and return at the Milam County Human Resources Office, located at 806 N Crockett, Suite E, Cameron, Texas 76520; 254-697-7029.

Milam County is an Equal Opportunity Employer.
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